



opportunities and any graded assignments are not penalized. This additional accommodation will be determined to the satisfaction of the University's designated accommodation officer, the instructor of the course, and the accommodated student.

Troy University employs AMAC for their transcription services. AMAC uses the most modern formats available, with a turn-around time of 7-14 business days for captioned video or audio media and a maximum of 21 days for books. However, for members such as Troy University, AMAC is able to complete orders in a much smaller time frame upon request. This time frame typically is in reference for a complete textbook conversion. If the textbook has been converted in the past, it is available immediately. The time frame for video captioning/transcription is dependent on the size of the video and generally takes less time for completion. When there is a time constraint related to the availability of the material, AMAC will send portions of their completed work to the student in chunks so that the student can use it until AMAC has completed all of their work.

If a video cannot be transcribed, then Troy University will instruct the professor to remove the video from their course, and to replace said video with an alternative assignment for the entire class.